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WICKIUP WATER DISTRICT

92648 SVENSEN MARKET ROAD • ASTORIA, OREGON 97103

503/458-6555

Monthly Board Meeting

April 17, 2024

Commissioners Present: Duane Clayton, James Purdy, and Gayle Leino. Lauren Harms and Brad Salisbury were absent .

Employees Present: Michelle Bolton and Dan Waterbury

Community Members / Guests: None

The monthly board meeting of Wickiup Water District was called to order at 6:30 p.m. at the district office by president, Duane Clayton. Prior to calling the board to order, Lauren submitted her resignation due to not feeling qualified to be a productive board member as the district moves forward make engineering and financial decisions. Duane made a Motion to accept Lauren's resignation. Gayle seconded the motion. Vote: Unanimous – all in favor. Motion carried.

Review and Approve Previous Meeting Minutes:

Jim read the minutes from the March 13, 2024, meeting. Jim made a **Motion** to approve the meeting minutes as written. Gayle seconded the motion. **Vote:** Unanimous - all in favor; **Motion carried.**

Financial Report:

Gayle gave the treasurer's report. That report and the list of monthly bills are attached and made part of the permanent record. **Motion** was made by Gayle to pay the bills as presented; Jim seconded. **Vote:** Unanimous - all in favor; **Motion carried.**

District Manager's Report: Michelle gave the district manager's report, which included the report received from Civil West. Civil West recommended that flow meters be installed in each existing water source to monitor how much water is available at various times of the year. They also brought up that instead of constructing an impoundment, the District could consider constructing another storage tank. However, the flow rate of the creeks should be captured prior to making any decision. They further indicated that most funding agencies will require a Preliminary Engineering Report / Facility Plan.

The board discussed the report and believes flow meters should be purchased and installed as recommended. Further consideration needs to be given to decide which creek's flow will be

monitored. They would also like Civil West to consider enlarging the second pond at Little Creek or adding a third impoundment.

Michelle provided the board with a copy of the current financials and explained the budget process and how items are allocated.

Michelle also provided the board with a copy of a Timber Management Plan that was prepared for the district on April 4, 1984. Michelle asked the board to review the plan and consider reimplementing or updating the plan so the timber can be managed to be profitable for the district.

DRC / Maintenance Report:

Dan gave the maintenance report.

Old Business:

None

New Business:

The board asked Michelle to start the process of obtaining another board member and to send out a board opening notice in upcoming statements.

Public Comment:

None.

There being no further business the meeting adjourned at 7:30 p.m.

Duane Clayton, President