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WICKIUP WATER DISTRICT

92648 SVENSEN MARKET ROAD • ASTORIA, OREGON 97103

503/458-6555

Monthly Board Meeting

November 8, 2023

Commissioners Present: James Purdy, Gayle Leino, Lauren Harms, Duane Clayton, and Brad Salisbury.

Employees Present: Michelle Bolton and Dan Waterbury

Community Members / Guests: Shelly Ciullo

The monthly board meeting of Wickiup Water District was called to order at 6:30 p.m. at the district office by acting president, Duane Clayton.

Review and Approve Previous Meeting Minutes:

Lauren read the minutes from the October 11, 2023, meeting. Jim made a **Motion** to approve the meeting minutes as written. Gayle seconded the motion. **Vote:** Unanimous in favor; **Motion carried.**

Reports of Accidents, Sickness or Death: None

Financial Report:

Gayle gave the treasurer's report. That report and the list of monthly bills are attached and made part of the permanent record. **Motion** was made by Gayle to pay the bills as presented; Lauren seconded. **Vote:** Unanimous in favor; **Motion carried.**

District Manager's Report:

Michelle indicated that she had been working with Mark Knudson from Special Districts to put a Request for Proposals together concerning a new engineer. A draft of the proposal has been forwarded to Maureen Bayer and her colleague at Jordan Ramis, Matthew Kahl. Once approved, it will be forwarded to different engineering firms for consideration.

Michelle also indicated that Maureen had said she had not heard from Hampton and would suggest that the District move forward and sign the term sheet to avoid further delay. The Board instructed Michelle to have Maureen move forward.

DRC / Maintenance Report:

Dan gave the maintenance report.

Old Business:

None

New Business:

None.

Public Comment:

Shelly Ciullo was present to discuss her concerns with the new billing program and the difficulty she had setting up her new online account. Having been in IT she had questions and concerns about the program, its security, and different questions regarding the functions available.

There being no further business the meeting adjourned at 7:08 p.m.

Duane Clayton, Presiding President

Respectfully submitted:

Lauren Harms, Secretary