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WICKIUP WATER DISTRICT

92648 SVENSEN MARKET ROAD • ASTORIA, OREGON 97103

503/458-6555

Monthly Board Meeting

January 11, 2023

Commissioners Present: James Purdy, Lauren Harms, Gayle Leino, and Rodney Bloom. Brad Salisbury was absent (excused).

Employees Present: Michelle Bolton

Community Members / Guests: None

The monthly board meeting of Wickiup Water District was called to order at 6:30 p.m. at the district office by the president, James Purdy.

Review and Approve Previous Meeting Minutes:

Gayle made a **Motion** to approve the last meeting minutes as written. Rodney seconded the motion. **Vote:** Unanimous in favor; **Motion carried.**

Reports of Accidents, Sickness or Death: None

Financial Report:

Gayle gave the treasurer's report. That report and the list of monthly bills is attached hereto and made part of the permanent record. **Motion** was made by Gayle to pay to the bills as presented; Lauren seconded. **Vote:** Unanimous in favor; **Motion carried.**

District Manager's Report:

Michelle gave the district manager's report. A copy of the report is attached and made part of the permanent record. The board discussed the Non-Exclusive Limited License Agreement that had been prepared by Hampton's attorney, Heath Curtiss, and approved by the district's attorney. Rodney made a **Motion** approving the Agreement and authorizing Michelle to sign and to return to our attorney. Gayle seconded. **Vote:** Unanimous in favor; **Motion carried.**

Michelle asked that the board consider purchasing a different billing program due to poor customer support and other technical issues with American Business Software. Lauren made a **Motion** to

authorize Michelle to purchase a new program through Frey Municipal Software. Gayle seconded. Jim objected. **Vote:** three in favor; **Motion carried.**

DRC / Maintenance Report:

Dan was absent so Michelle gave the maintenance report prepared by Dan. The report is attached and made part of the permanent record.

Old Business:

None.

New Business:

None. However, there were discussions about getting a leak study for the whole district and getting mapping software. Michelle indicated that she was looking at a mapping program and had asked Matt and Dan for their input. Michelle also indicated that she was working on Dan's annual evaluation and was hoping to have it completed in the near future.

Public Comment:

None

There being no further business the meeting adjourned at 8:05 p.m.

James Purdy, President

Respectfully submitted:

Lauren Harms, Secretary