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WICKIUP WATER DISTRICT

92648 SVENSEN MARKET ROAD • ASTORIA, OREGON 97103

503/458-6555

Monthly Board Meeting

December 13, 2023

Commissioners Present: James Purdy, Gayle Leino, Lauren Harms, and Duane Clayton. Brad Salisbury was excused due to illness.

Employees Present: Michelle Bolton and Dan Waterbury

Community Members / Guests: None

The monthly board meeting of Wickiup Water District was called to order at 6:30 p.m. at the district office by acting president, Duane Clayton.

Review and Approve Previous Meeting Minutes:

Lauren read the minutes from the November 8, 2023, meeting. Gayle made a **Motion** to approve the meeting minutes as written. Duane seconded the motion. **Vote:** Unanimous - all in favor; **Motion carried.**

Reports of Accidents, Sickness or Death: None

Financial Report:

Gayle gave the treasurer's report. That report and the list of monthly bills are attached and made part of the permanent record. **Motion** was made by Gayle to pay the bills as presented; Lauren seconded. **Vote:** Unanimous - all in favor; **Motion carried.**

District Manager's Report:

Michelle let the Board know that the request for an engineer had been approved by the attorney and was emailed to approximately a dozen different firms. Responses are due by January 5, 2024, so they can be reviewed at the January 10, board meeting.

Michelle and Dan let the board know that they had delivered turkey dinners to eight families in the district. Those families were randomly picked from a hat. They also advised that the three employees had picked three families in the district from the Christmas tree at the high school and had gone shopping for those families. Packages had been dropped off at the school to be delivered.

Michelle advised that the debt service fund at US Bank was earning interest at .10003% annually. That resulted in interest of \$5.97 for the month of November and a total of \$119.47 to date. She advised that the LGIP (Local Government Investment Pool) was paying monthly interest of 5.00%. Duane made a motion to transfer the debt service funds from US Bank to LGIP. Gayle seconded the motion. **Vote:** Unanimous – all in favor; **Motion carried.**

DRC / Maintenance Report:

Dan gave the maintenance report.

Old Business:

None

New Business:

None.

Public Comment:

None.

There being no further business the meeting adjourned at 7:28 p.m.

Duane Clayton, Presiding President

Respectfully submitted:

Lauren Harms, Secretary