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WICKIUP WATER DISTRICT

92648 SVENSEN MARKET ROAD • ASTORIA, OREGON 97103

503/458-6555

Monthly Board Meeting
October 14, 2020

Commissioners Present: Jennifer Bunch, Ole Gifford, and Ron Lake

Commissioners Absent: excused – Murray Stanley; unexcused -- Debbie Pike

Employees Present: Dan Waterbury, Michelle Bolton, and Felix Martinez

Guests: Richard Boettcher

The monthly board meeting of Wickiup Water District was called to order at 6:30 p.m. at the District office.

Review and Approve Previous Meeting's Minutes:

The Board read over last month's minutes. Ole made a **Motion** to approve the minutes as written. Jennifer seconded the motion. **Vote:** Unanimous in favor; **Motion carried.**

Financial Report:

Jennifer read through the monthly bills and financial reports. The financial reports and list bills are attached hereto and made part of the permanent record. **Motion** was made by Ron to pay to the bills as presented. Ole seconded the motion. **Vote:** Unanimous in favor; **Motion carried.**

Old Business:

The Board discussed shut offs on overdue balances that have not made a recent payment or called the office to make a payment plan. It was decided to proceed with shut offs. It was also discussed that the monthly billing will be due on the 15th of the month. A late fee may be applied on the 30th day and notice of shut-off will be given on the 45th day.

Maintenance Report:

Dan presented the maintenance report. Felix discussed the need for container storage. He received a quote an estimate of \$4,400.00 for a 40-foot unit. The Board requested additional information concerning what permit are needed, if any, the cost of an electrician, and a solution of moisture control.

New Business:

The Board reviewed the two applications received to fill the vacancy for the position of commissioner #1 from Cecil White and Gayle Leino. Ole made a **Motion** to appoint Gayle Leino as commissioner #1 to fill the vacancy as a result of Jennifer Bunch's resignation. Jennifer seconded the motion. **Vote:** Unanimous in favor; **Motion carried.**

Jennifer made a **Motion** to appoint Ron as president and Gayle as secretary. Ron seconded the motion. **Vote:** Unanimous in favor; **Motion carried.**

Public Comment:

None.

There being no further business the meeting adjourned at 7:12 p.m.
